

<b>REQUEST FOR QUOTATION</b>			THIS RFQ <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			PAGE OF PAGES 1   2					
<i>(THIS IS NOT AN ORDER)</i>											
1. REQUEST NO. Q1143090119		2. DATE ISSUED 09/11/2009		3. REQUISITION/PURCHASE REQUEST NO.		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1		RATING			
5a. ISSUED BY HFC - Acquisition Management National Park Service Harpers Ferry Center P.O. Box 50 Taylor Street Harpers Ferry, WV 25425-0050						6. DELIVER BY (Date) 10/30/2009					
5b. FOR INFORMATION CALL (No collect calls)						7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)					
NAME <b>Beverly Rinaldi-Alt</b>				TELEPHONE NUMBER <b>(304) 535-6237 ext.</b>				9. DESTINATION			
8. TO:						a. NAME OF CONSIGNEE HFC - Audiovisual Arts ATTN: Mary Ann Kave					
a. NAME Audio Description Associates L						b. STREET ADDRESS National Park Service Harpers Ferry Center IDC Building, Off Fillmore Street					
b. STREET ADDRESS 6502 Westmoreland Ave						c. CITY Harpers Ferry					
d. CITY Takoma Park		e. STATE MD		f. ZIP CODE 20912-4752		d. STATE WV		e. ZIP CODE 25425			
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date)  09/16/2009				<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.							
11. SCHEDULE (Include applicable Federal, State, and local taxes)											
ITEM NO. (a)	SUPPLIES/ SERVICES (b)				QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)			
<b>SEE SCHEDULE</b>											
12. DISCOUNT FOR PROMPT PAYMENT			a. 10 CALENDAR DAYS (%)		b. 20 CALENDAR DAYS (%)		c. 30 CALENDAR DAYS (%)		d. CALENDAR DAYS NUMBER   PERCENTAGE		
<b>NOTE: Additional provisions and representations <input type="checkbox"/> are <input checked="" type="checkbox"/> are not attached.</b>											
13. NAME AND ADDRESS OF QUOTER						14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION			15. DATE OF QUOTATION		
a. NAME OF QUOTER						16. SIGNER					
b. STREET ADDRESS											
c. COUNTY						a. NAME (Type or print)			b. TELEPHONE AREA CODE		
d. CITY		e. STATE		f. ZIP CODE		c. TITLE (Type or print)			NUMBER		

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NAME <b>Beverly Rinaldi-Alt</b>				TELEPHONE NUMBER <b>(304) 535-6237 ext.</b>				a. NAME OF CONSIGNEE HFC - Audiovisual Arts ATTN: Mary Ann Kave
8. TO:						b. STREET ADDRESS National Park Service Harpers Ferry Center IDC Building, Off Fillmore Street		
a. NAME Audio Description Solutions						c. CITY Harpers Ferry		
b. STREET ADDRESS 110 Lincoln Way W						d. STATE WV		
d. CITY New Oxford			e. STATE PA		f. ZIP CODE 17350-1314	e. ZIP CODE 25425		
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d. CITY			e. STATE	f. ZIP CODE		c. TITLE (Type or print)		NUMBER

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8. TO:						a. NAME OF CONSIGNEE HFC - Audiovisual Arts ATTN: Mary Ann Kave			
a. NAME Captionmax, Incorporated						b. STREET ADDRESS National Park Service Harpers Ferry Center IDC Building, Off Fillmore Street			
b. STREET ADDRESS 2438 27th Ave S						c. CITY Harpers Ferry			
d. CITY Minneapolis		e. STATE MN		f. ZIP CODE 55406-1308		d. STATE WV		e. ZIP CODE 25425	
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<b>Line Item Summary</b>	<b>Document Number</b> Q1143090119	<b>Title</b> HFC-AZRU/COLO-Access AD	<b>Page</b> 2 of 2
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No Funding Information

Line Item Number	Description	CLIN Ref	Delivery Date (Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
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PROVIDE A BREAK-OUT OF YOUR PRICING IN ACCORDANCE WITH YOUR NOT-TO-EXCEED RATES IN YOUR BASIC CONTRACT. DUE DATE IS NO LATER THAN SEPTEMBER 16, 2009.

0001	Audio Description for AZRU and COLO	0001	10/30/2009	1.00	job	\$ _____	\$ _____
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(09/18/2009 to 10/30/2009)

In accordance with the above-referenced contract, the contractor shall provide the National Park Service with all labor, materials and services necessary to produce audio description services from government-furnished tapes and scripts as follows:

AZRU: MP-290 "Ancestral Puebloans" (previously titled "Hisatsinom" and "The Ancient Ones"), 24:00, closed-captioned BetaSP.

COLO: MP-315 "Siege of Yorktown," 16:40, closed-captioned DigiBeta.

Write and record English audio description. Provide rough recording and check DVDs that show audio description in place in order to verify pronunciations, show's timing, correct identifications, and plus the audio description scripts. Audio description to be approved prior to final recording. The cost includes the narrator's fee and cost of the recording studio.

RECORDING SPECS:

CH-1&2 - stereo audio

CH-3 - mono mix (no audio description)

CH-4 - record audio description (narration only, unmixed)

Upon approval of audio description, make one closed-captioned DigiBeta and one open-captioned DigiBeta of each show with audio description, a digital audio file backup of the audio description and the as-recorded/final audio description script.

SHIPPING:

Check DVDs/scripts and deliverables to National Park Service, Harpers Ferry Center, Attn: Mary Ann Kave, 67 Mather Place, Harpers Ferry, WV 25425, telephone - (304) 535-6478.

Check DVD/script to:

AZRU: Aztec Ruins National Monument, Attn: Tracy Bodnar, #84 County Road 2900, Aztec, NM 87410-9715, telephone - (505) 334-6174, Ext. 232.

COLO: Colonial National Historical Park, Attn: Karen Rehn, PO Box 210, Yorktown, VA 23690, telephone - (757) 898-2416.

Ref Req No: R1143090119

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